



**TOWN OF NORTH HAMPTON
THE FIFTH MUNICIPAL FACILITIES COMMITTEE
APPROVED MINUTES**

REGULAR MEETING – SEPTEMBER 2, 2015 – 6:30 P.M.
MARY HERBERT CONFERENCE ROOM
NORTH HAMPTON TOWN OFFICES
233 ATLANTIC AVENUE
NORTH HAMPTON, NEW HAMPSHIRE

These minutes were prepared as a reasonable summary of the essential content of this meeting, not as a transcription.

1. The Call to Order by the Chair

Chair Etela called the meeting to order at 6:30 PM. Those in attendance were Director Page, Josh Jeffrey, Wally Kilgore, Mike Castagna.

Chair Etela stated the meeting would be a joint meeting with the Capital Improvement Committee, and introduced Chair Swank. Those present from the Capital Improvement Committee were Rick Stanton, John Kollmorgen, Nancy Monaghan, James Sununu, Anne Ambrogi. Also, present from the North Hampton Public Library Susan Grant, Library Director.

2. Old Business

None

3. New Business

3.1 Discussion of the Municipal Facilities Planning status with the CIP Committee.

Chair Etela stated they are in the process of pricing out the “Chauncey Plan” as charged by the Select Board. He further stated the committee will also be offering an alternate plan that they feel will save money and time.

3.2 Review latest plans for the Alternate Scheme with Ron Lamarre.

Mr. Lamarre reviewed changes he made to the alternate plan the committee is working on. He noted the intent of the space plan for Town Administration was to give several options for the offices. The proposed Town Clerk/Tax Collector’s offices could be utilized for storage space until such time that the clerk moves from the stone building.

Mr. Jeffrey noted there were many temporary moves with the “Chauncey Plan.” The alternate plan would call for only one temporary move of the Police Department administrative offices over to the old library while those areas undergo renovations. The alternate plan takes away the costs of temporary moves as well as eliminating one year off the project schedule.

Chair Etela stated that the proposed alternate plan is for two buildings instead of three. He further stated this would help with operational, utility and maintenance costs.

Mr. Lamarre spoke about the organization of traffic flow and the change to a front entrance only. There would also be a change in the entering and exiting of the buildings near Joe’s Meat Shoppe and the capability of a drive through bay at the fire station once the library is torn down.

Ms. Swank asked how they could possibly be comparing “apples to apples” when the prior plan had shared spaces between the library and town offices.

Mr. Lamarre explained they would be comparing “apples to apples” because the cost is based on square footage and they could easily add or remove square footage to come up with an accurate figure.

Director Page was asked how Chief Tully felt about the plan having three bays versus four. He stated the Chief will work with what he has but three bays will still require lining up current vehicles, which will require shuffling of them, which in return delays response time.

A considerable amount of time was spent with Ms. Swank’s questions and in particular her inability to visualize the ramp that would be connecting two buildings. Mr. Lamarre researched and found on the internet an example of a ramp connecting two buildings and showed it to those in attendance.

Further questions from Ms. Swank led to considerable discussion surrounding space in the renovated town administration offices for the Town Clerk/Tax Collector’s office. Ms. Swank stated there would not be sufficient space at the counter to handle the amount of customers that would be coming in during certain busy times of the year. She further stated it would not be an effective way to transact business.

Mr. Lamarre reminded everyone in attendance the plans before them are conceptual designs only, with many revisions to come.

Mr. Jeffrey stated the committee has taken into account all of the differences of opinion and concerns of the residents and to come up with an alternate plan that would have more green space, and a more condensed and definition of the buildings.

Town Administrator Apple thanked Mr. Lamarre for attending the meeting, and for being able to respond so quickly with changes to the plans.

Ms. Swank stated she would appreciate a copy of what the committee will be presenting to the Select Board.

Chair Etela stated Mr. Lamarre will be giving the presentation to the Select Board.

Ms. Swank inquired as to whether thoughts were given to waiting a year on the project.

Mr. Castagna stated it is certainly an option, but costs will only continue to rise. The committee discussed building everything at once or one building at a time. It was noted the more that is accomplished the first year, the less the costs will be.

4. Approve minutes from August 20, 2015 meeting and August 27, 2015 meeting

Motion by Director Page to approve the minutes of August 20, 2015 as amended. Seconded by Mr. Kilgore. Motion carries 4-0-2.

Motion by Mr. Kilgore to approve the minutes of August 27, 2015 as amended. Seconded by Mr. Jeffrey. Motion carries 4-0-2.

5. Any other item that may come before the Committee

6. Adjournment

Meeting adjourned at 8:10 PM.

At 8:16 pm the Committee reconvened and further discussion ensued between member(s) of the CIP Committee, the Fifth Municipal Facilities Committee, and Mr. Lamarre. This discussion involved inquiring with the Select Board through the Town Administrator if the Board would consider a one to two week extension on finalizing much more accurate cost estimates and designs on a possible "Alternative Plan" that the Facilities Committee is hoping to present to the Select Board. The committee members agree that we have fulfilled the Charge of the Select Board in estimating and coming up with a rough site plan for the Chauncey Plan, but many on the committee agreed that if Mr. Lamarre and the Bauen Corporation have a little additional time to "massage" the possible Alternative Plan, that we may be able to give the Board; and the public an acceptable design, along with a cost savings.

Mr. Page advised that if it was the wishes of the committee to ask for an extension for further work on a possible Alternative Plan then he would be glad to approach Paul Apple and inquire if he would poll the Select Board on such an extension.

It was the opinion of the committee to move ahead with the request through Mr. Page in order to work out more accurate costs and designs for the possible alternate plan.

At 8:29 pm the Committee Adjourned for a second time.

Respectfully submitted,
Janet L. Facella